

# Poster Presentation Guidelines

UIA 2017 Seoul World Architects Congress organizing committee was pleased to announce that your poster had been accepted for presentation at the conference. Please take note of the following instructions regarding your presentation.

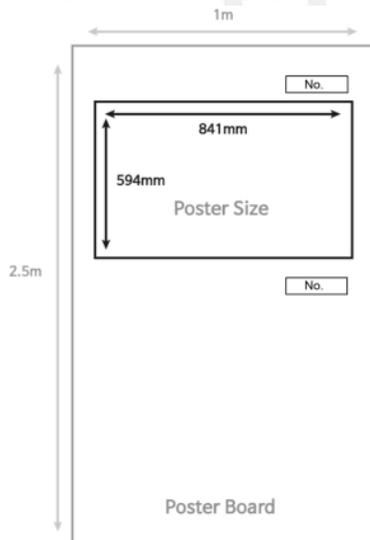
## 1. Poster Display Schedule

Poster should be displayed during the whole conference days.

Mounting	September 3 (Sun), 15:00-
Dismantling	September 6 (Wed), 18:00-19:00

\* Please be informed that secretariat will not responsible for all remaining posters after dismantling time

## 2. Poster Board Dimensions



Poster board will be provided to display your materials. The board size is 1m wide and 2.5m high and the recommended poster size is **A1 (841mm wide and 594mm high)**. Materials, including title, should not be extended beyond the poster board size.

## 3. Poster Design

All posters should be based on the submitted abstract as accepted by the program committee. Make your own poster easy to read with some visual display. Allocated the top of the poster for the title and author's information as stated in the submitted abstracts. It is strongly recommended to produce a poster with white background (see [template](#)). All posters should be brought by the presenter. Please do not send your poster by e-mail.

## 4. Mounting and Supplier

Poster boards will be marked by the secretariat, and each presenter must ensure that the poster is placed in the properly numbered board. The poster number will be notified after the deadline of poster submission (August 25, 2017).

The secretariat will provide double-sided tape and other suppliers for mounting. Do not use any thick or multi-layered materials or pushpins directly on the poster boards. Please note that the poster must provide the totality of your presentation; neither a table nor any other equipment will be provided.

## 5. Printing in Seoul

If you wish to print your poster in Seoul, please contact Jungcheol Mun for further information.

### **Kinko's Korea Jongno Center**

#### **Jungcheol Mun**

(jungcheol.mun@kinkos.co.kr)

**Tel** +82-2-6226-8270

**Fax** +82-2-6226-8271

**Address:** #202, Tower8 Bldg., 7, Jong-no 5-gil, Jongno-gu, Seoul, Korea (near COEX)

※ No delivery service

Please forward this letter to any co-authors concerned. If you have any questions, feel free to contact Secretariat at [paper@uia2017seoul.org](mailto:paper@uia2017seoul.org).